

## Resolution Format

### **Resolutions specifications:**

[Font: Arial Size :14]

**Line 1: NUMBER: TITLE:**

**Line 2: ORIGINATOR:**

**Line 3: LANGUAGE OF ORIGIN:**

**WHEREAS....; and**

**WHEREAS...;**

**BE IT RESOLVED THAT...; and**

**BE IT FURTHER RESOLVED THAT...**

**[Authorized signature:]**

### **NOTE:**

- **Resolutions should be limited to 150 words**
- **Resolutions should not include any special formatting such as boxes or drawings.**